

**Approved**

**BOARD OF FINANCE MEETING  
SALEM TOWN OFFICE BUILDING  
SPECIAL MEETING  
MARCH 18, 2010 - 7:00 P.M.**

**PRESENT:**

Eckart, C.  
Freiert, K  
Griggs, J.  
Householder, G.  
Butcher, T.J. (Alternate)  
Pech, G. (Alternate)  
Preston, G.  
Weinschenker, W.

**ABSENT:**

Traylor, R. (Alternate)

CALL TO ORDER: Chairman Weinschenker called the meeting to order at 7:04p.m.

RECOGNITION OF VISITORS - N/A  
SEAT ALTERNATE IF NEEDED - N/A

**AGENDA:**

**1.) REVIEW/ACT ON BUDGET REQUESTS FOR 2010/2011 FY.**

**1. Finalize Budget 2010/2011 Year**

- Chairman Weinschenker asked the BOF to look at the Finance pages.
- Correct the spreadsheet - Appropriated 9/10 fund balance **\$(97,875)**.
- B. Weinschenker informed the board to balance the budget as it stands right now, we would need to take \$681,000 from the Undesignated Fund. If the mil rate increases by one mil, we would need to take \$264,670.
- Chairman Weinschenker polled the BOF members concerning revenue and expenses in the 2010/2011-budget year. The overall sentiment

of the members was  $\frac{1}{2}\%$  to no more than 1% increase to the mil rate for the 2010/2011 budget year. All BOF members are reluctant to take money out of the Undesignated Fund. The undesignated fund's percentage is below the recommendation of the auditors. G. Householder informed the BOF this percentage is 7.2%.

- B. Weinschenker summarized the budget proposals by acknowledging the reasonable proposals by the departments, the unexpected low growth of the grand list and the loss of revenue.

## **FINALIZE BUDGET FOR PUBLIC HEARING:**

The BOF reviewed all items in the Capital Department, starting with the first item.

### **1. Highway Rehabilitation**

This budget line item shows an increase over last year. G. Preston would like to see a decrease in this line item. B. Weinschenker asked what D. Bourdeau feels that this budget should be. D. Bourdeau stated that there are some roads in need of repair. Gardner Lake Heights Road is one of these roads that needs repair. G. Householder would like to table this motion. J. Griggs is worried about repairs of town roads. B. Weinschenker would favor reducing this budget to \$254,000 and if more money is needed D. Bourdeau can come to the BOF for more money.

**M/S/C (Freiert/Preston) to approve Dept 930-310-004 Highway**

**Rehabilitation, in the amount of \$254,000, for presentation at public hearing.**

**VOTE: YES: (3) Eckart, Griggs, Householder**

**NO: (3) Freiert, Preston, Weinschenker**

**Motion not carried.**

**M/S/C (Eckart/Freiert) to approve Dept 930-310-004 Highway**

**Rehabilitation, in the amount of \$284,000, for presentation at public hearing.**

**Approved unanimously.**

### **2. Parking lots ( TOB and Salem Fire Company)**

D. Bourdeau was asked which parking lot needs to be repaired for safety reasons.

D. Bourdeau said to define safety. Both the TOB and the Salem Fire Company lots have different safety issues. Repairs can be made to sections of the parking lots

each year instead of redoing the whole lot at once. It was suggested to combine the line items, TOB parking lot and SVFCO parking lot, into one line that way D. Bourdeau can repair what is needed.

**M/S/C (Freiert/Preston) to take the 2 parking lot items and combine this into one -Dept 930- Parking Lot Rehabilitation, in the amount of \$20,000, for presentation at public hearing.**

**VOTE: Approved Unanimously**

### **3. SVFCO Hose & Gear**

The original request from the two fire companies was to purchase Gear in the amount of \$18,450 and Hose in the amount of \$4,840. The purchase of gear and hoses are to replace older equipment. G, Householder asked which equipment is a bigger safety issue. The BOF, after hearing suggestions from Chief Maiorano and Chief Savalles, decided to combine the 2 line items into one and reduce the purchases by \$2,420. The Chiefs can decide which items to purchase with the \$20,870.

**M/S/C (Householder/Freiert) to combine Gear and Hose into one line item Dept. #930-222-0006 Gear/ Hose Equipment in the amount of \$20,870, for presentation at public hearing.**

**VOTE: Approved Unanimously.**

### **4. Department 710 Municipal Insurance.**

First Selectman K. Lyden informed the BOF that he would be able to reduce the original request in this department by \$20,000.

**M/S/C (Householder/Griggs) to fund #710-95-58 - Municipal Insurance in the amount of \$108,278, for presentation at public hearing.**

**VOTE: Approved Unanimously.**

## **5. Department #935 Revaluation**

K. Lyden received an estimate of \$136,000 for revaluation work. The required amount owed in the 2010/2011 budget is 80%.

**M/S/C (Preston/Householder) to fund line item - #935-95-10 - Revaluation in the amount of 108,800 for presentation at public hearing.**

**VOTE: Approved Unanimously.**

## **6. P&Z/IWCC Plotter**

K. Lyden informed the BOF that the Plotter was purchased in this year's P & Z's budget.

**M/S/C (Freiert/Preston) to remove the Plotter from Dept #930 in the amount of \$8500 in the 2010/2011 budget year.**

## **7. PW Sweeper**

**M/S/C (Preston/Householder) to remove the PW Sweeper from Dept #930 in the amount of \$28,000 in the 2010/2011 budget year.**

**It was suggested to place this in the 2011/2012 budget year.**

## **8. BOE Oil Fired Water Heater and Kitchen Hood**

And option suggested by the BOF is to not fund these two items in Capital and ask the BOE to find money in their budget to repair the Heater and Kitchen hood. This suggestion was based on the MBR statute that was passed in September, 2009.

**M/S/C (Griggs/Preston) to remove the BOE Oil Fired Water Heater and Kitchen Hood from Dept #930 in the amount of \$32,535 in the 2010/2011 budget year.**

## **9. BOE Servers**

The plan of the BOE is to go from 8 machines to 4 machines. Funding of \$25,000 will not help. The replacement of the servers is due to the useful life of the present servers. They can no longer get parts to repair the present servers. The software is more costly than the actual machines.

**M/S/C (Freiert/Griggs) to approve line item - #930- Servers in the amount \$25,000 for presentation at public hearing.**

**K. Freiert/J. Griggs would like to withdraw their motion.**

**M/S/C (Freiert/Preston) to approve line item - #930- Servers in the amount of 72,794 for presentation at public hearing.**

**VOTE: Approved Unanimously.**

## **10. BOE Abatement Tile Replacement**

Discuss by the BOF revolved around the MBR statute and suggesting the BOE find money in their budget to make repairs to the room tiles.

**M/S/C (Householder/Preston) to remove the BOE Abatement Tile Replacement from Dept.#930 in the amount of \$13,260 in the 2010/2011 budget year.**

**VOTE: Yes (5) Eckart, Freiert, Griggs, Householder, Weinschenker**

**No: (1) Preston**

**Motion Carried**

The BOF discussed the idea of making a list of all the items that were cut during the BOF special meeting of March 18, 2010...

## **11. Highway Rehabilitation**

**M/S/C (Preston/Householder) to approve line 930-310-004 Highway Rehabilitation, in the amount of \$270,000 for presentation at public hearing.**

**VOTE: Approved Unanimously.**

Chairman Weinschenker asked if the BOF should review 2010/2011 budget department. The BOF agreed to go line by line. Dept #105 Salaries is increasing by approximately \$21,000. First Selectman agreed to cut his salary.

#### **Salaries**

**M/S/C (Freiert/Griggs) to decrease line 105-10-100 -**

**First Selectman - in the amount of \$764 for presentation at public hearing.**

**VOTE: Yes (5) Eckart, Freiert, Griggs, Householder, Preston**

**No (1) Weinschenker**

#### **Utilities**

K. Lyden suggested that the Town's telephones be reduced by 15%. He informed the BOF that we are now using State pricing for all phone lines.

**M/S/C (Preston/Griggs) to decrease line items Dept 140-303-**

**134,158,220,222,410 Telephones by 15% for presentation at public hearing.**

**VOTE: Approved Unanimously.**

#### **Safety**

D. Bourdeau was asked if he received any more quotes on the alarm system. He said he could reduce this line by \$400.

**M/S/C (Householder/Preston) to decrease line 240-30-312 -Alarm by \$400. for presentation at public hearing.**

**VOTE: Approved Unanimously.**

The total decrease for the 2010/2011 budget at this meeting is \$204,367.

**M/S/C (Preston/Freiert) to approve the budget as presented tonight for presentation at the April 7, 2010 Public Hearing.**

J. Griggs reminded the Board that the Public Hearing will be broadcast and power point presentations should be given to P. Seilman before the hearing so he can have it available for the Web cast.

**M/S/C (Preston/Householder) to adjourn at 10:35 p.m.**

**VOTE:**

**Motion carried unanimously**

VIRGINIA CASEY

Recording Secretary